



12 STEPS to Church Disaster Preparedness

1. Update Church Contacts

Update Church Contact List for Staff, Clerk of Session, Property/Disaster Committee Members & Presbytery Leadership.

2. List Emergency Contacts

Create list of Local Emergency Contacts: Sheriff/Police Station, Fire Dept, County Emergency Management.

3. Update Church Directory

Ask Members to update their Information in the Church Directory. Take note of those who live alone or have a disability.

4. Highlight OGHS & PDA Ministries

Highlight the One Great Hour of Sharing Special Offering to support the ministries of Presbyterian Disaster Assistance.

5. Identify Feeding & Sheltering Partners

Identify local inclement weather shelters, food pantries, and contacts with your Mission & Outreach partners.

6. Practice Safety Drills

Practice for a fire, tornado or security drill. Remind staff and members of evacuation plans and safe areas.

7. Take Photos of Church Property

Walk thru and take videos/photos of your church room by room, including serial numbers of equipment.

8. Review Insurance Coverage

Review insurance coverage, agent's contact info and physical/digital location for file storage of important documents.

9. Create Kit of Emergency Supplies

Create a kit of emergency supplies ahead of disaster events: tarp, duct tape, tie downs, waterproof containers, etc.

10. Donate Kits to PDA & Partners

Host a donation drive to create Gifts of the Heart kits to share with PDA, your presbytery's disaster team or mission partners.

11. Locate Shared Worship Space

Locate an accessible alternative space for work and worship gathering. Develop a reciprocal plan with a partner location.

12. Celebrated Your Church's Preparedness

Review your accomplishments this year in becoming prepared for disasters & emergencies as a congregation!

